

Woldingham Parish Council
Minutes to be approved at the next meeting.

MINUTES of a Meeting held in The Peace Hall, Garden Village, Woldingham, on Wednesday 24 September 2025.

Present: Councillors Alex Foulds, Peter Holbrook, Peter Hutchinson, Leanna McEwan, Cat Neave, Carole North, Deborah Sherry (Chair), Chris Underwood

Karen Newman – Parish Clerk

4 members of the public

1. Apologies:

Cllrs Moore and Terri Waghorn

2. Declarations of Disclosable Pecuniary Interest (DPI):

Cllr Sherry – member of another authority TDC, CIC and TDC Strategy & Resources Committee

Declarations of Bias Interest

None

APPROVALS

- a. Minutes:** The Draft Minutes of the Parish Council meeting 30 July 2025 had been circulated to all Councillors and placed on Woldingham.com and Facebook and accepted as a true copy.

FINANCE

- a. Payments – Appendix B** – Appendix B had been circulated to all Councillors before the meeting. Appendix B and the payments were agreed and signed as a true record of expenditure for the month. A copy is attached to the minutes and woldinghamparishcouncil.gov.uk.
- b. AGAR** – The Clerk had advised the Parish Council that the external auditor had completed its yearly audit with no concerns. The notice of completion and the relevant sections of the AGAR had been placed on woldinghamparishcouncil.gov.uk as required.
- c. Internal Audit** – The Clerk had advised the Parish Council that the internal audit had taken place and circulated the report received from the internal auditor. The Head of Finance Cllr Hutchinson commented that the report stated the Council operated in best practice and thanked the Clerk for her due diligence.

DISCUSSION

Planning: Appendix A had been circulated to all Councillors before the meeting and is attached to the minutes.

a. Infringements and Issues:

The Chair advised that there was no update regarding the Lake House.

The Chair advised that re the Removal Company in Station Road the enforcement team had visited but prior to their visit all signage and trucks were removed from site. They do not appear to have returned.

The Chair advised that with regards to Orchid Cottage, Condition 3; to which the Parish Council and neighbours had objected, documents still needed to be reviewed for this application but a new application had also been received for a larger house on the site.

Chair left the meeting at 7.45pm

b. Current Applications:

The following applications were considered, and the following decisions were made:

2025/971 Tillingdown Farm (24 dwellings adjacent to the existing houses) – Head of Planning, Cllr Holbrook advised the meeting that because the application is an EIA application the Parish Council cannot object but can make comments. A discussion took place, and it was agreed that the Parish Council would defer to the Planning Officer to investigate whether there was the possibility that hazardous waste had been buried from the original build and to advise that the ground was subject to flooding.

2025/834 Bourne House, Park View Road – Objection

2025/899 Ravello, Upper Court Road – Objection

Cllr Holbrook mentioned that the applications regarding the bottom of Bug Hill were still coming under Warlingham and Woldingham was not being consulted even though it was in the Parish. The Clerk advised that she would take the matter up again with Tandridge District Council.

The Chair rejoined the meeting at 8.05pm

c. Planning List: The Parish Council agreed that they would review which application would go on the Planning List to call into TDC Planning Committee at each monthly meeting:

The list was agreed as follows:

Bourne House
Orchid Cottage Cond 3
Hayes

d. Articles for Magazine 4/10/25:

Carols in the Church – 6/12/25 6pm - Chairman

Litterpick 9/11/25 – Cllr Foulds

Environmental – Cllr Neave

Defibrillator Training – Cllr Underwood

e. Speedwatch: Cllr Foulds had issued an update to all Councillors before the meeting.

Background

"This note is intended to set out what we know about the propensity for driving faster than the speed limit through and within the village, and to make some suggestions about controlling and influencing speeding.

Over recent years there has been a range of data collected, and it does broadly present a consistent picture; that the majority of drivers do not speed at all or significantly through the village but there remains a minority who do and outlying speeds in recording taken can exceed 50 mph. At busy times, especially school pick drop off/pick up the risk of an accident will be increased by speeding vehicles and there have been some accidents and near misses.

Over the last 20 months the village has operated a Speedwatch programme, lead by Jeremy Wormington, that clocks speeds using a speed gun and reports offenders to the police, so that they can be written to. This has been a tremendous effort from a small and dwindling team of volunteers and will doubtless in itself had a deterrent effect. This team is beginning to feel it is not, on its own, making a material difference and we need to consider what more can be done.

There has been recent correspondence with Becky Rush (Surrey cc and, of course, Woldingham resident), who is liaising with the Surrey Council Safety Office. Becky was generally not optimistic that ideas like a 20mph limit in the village centre nor the use of physical road calming techniques were workable or could be prioritized for funding.

The current arrangements (not exhaustive list) in the village are:

There are many small 30 mph signs, some with Speed Watch Area (even smaller) signed beneath them;

There are 2 battery powered Speed Indicator Devices, run by WPC, one currently on the Ridge and one on Station Road;

There are 20mph max signs on the turn on Station Road in either direction, close to the junction with Croft Road (although there are 30 mph signs in close proximity to these too);

There are Speed Camera/30 mph signs on the lower end of Station Road, towards the station, in either direction;

Some private roads in the village have 20 mph limits (Southdown and Park View) and speed bumps (Butler's Dean, Long Hill, Southfields, and Southview).

It is probably worth saying that anecdotally, many villagers seem to have a 'love/hate' relationship with the village speeding debate; recognising the need for safety but feeling aggrieved when attempts are made to control or influence their own driving behaviour.

Discussion

In thinking about what can be done to effectively control speeding in the village, the prevailing wisdom appears to be that (even if it can be funded) a blanket 20mph limit in the centre would be complied with by those motorists who do not speed now and would not be complied with by those who do speed now. It would also be very difficult, if not impossible, to effectively police.

The Speed Indicator Devices we have in use now are, I believe, helping, but the modern versions of these show a green 'smiley' or red 'unhappy' face rather than just a speed, are considered more effective with manufacturers' research suggesting a 25% reduction in speeds. We could consider an upgrade and an increase in sites (we would have to convince ourselves this could be managed effectively). Jeremy has suggested 5 sites:

1. Station Road near The Downs facing SE,
2. Station Road to replace the one opposite Southdowns Road facing NW,
3. Station Road on the 30 sign by Long Hill facing S (could be solar)
4. Station Road near The Glebe facing N,
5. Northdown Road by Ashdene facing S

In terms of cost, prices range from circa £2.5k to £3.5k (plus VAT) per unit, and solar and Bluetooth data capture are available. It would be easy to get several quotes and Jeremy has done some research on this. If we decide this is a good use of funds, we could use our 2 existing units to either have more sites or to be 2 of the 5, depending on budget discussions.

We could also consider additional signs to make the entrances to the village (and Peter has been getting quotes separately for the sign needing replacement outside the North Downs GC). These could be combined with obvious physical roadside demarcations that you are entering the village and clear speed limit indications as well as text such as 'Woldingham welcomes [slow or careful] drivers' – at Slines Oak Road, North Downs Road and Station Road – so that it is very clear as a motorist when you are entering the village and what is important to the residents.

We could also consider speed cushions (which, unlike speed humps, may not need lighting on a public road). This will be for Surrey Council to consider, but it is worth seeking further advice from Becky/the Safety Officer on this. If this is a possibility, we could start considering locations.

Finally, I think we need to try again to find additional volunteers for the Speedwatch team so that this work can continue in some form without an undue reliance on a small but dedicated number of individuals – as the reality is this will not be sustainable over time.

Recommendation

I recommend that:

we upgrade the existing Speed Indicator Devices and that we consider increasing the number of sites as suggested by the Speedwatch Team;

we review the work Peter has been doing on village entrance signs to see if this can better support speed awareness as motorists enter our village;

we continue the discussion with Surrey to ensure they continue to consider practical options for speed control in the village;

we support the Speedwatch team by seeking to source and encourage more volunteers.

The first two recommendations are subject to a discussion about available funds and overall WPC priorities.”

Cllr Foulds advised that discussion with SCC Becky Rush are still ongoing and the Parish Council agreed that it would agree in principle to purchase further speed signs. Cllr Foulds will present a proposal at a future meeting so the Parish Council can vote and agree the expenditure. Cllr Holbrook will recirculate the email of costs regarding the village signs and both Cllrs Holbrook and Foulds will agree the wording and suggested locations.

Cllr Foulds advised that more volunteers are needed for Speedwatch and an appeal will be put on facebook and in the Magazine.

INFORMATION/UPDATES

- a. **Update on Woldingham Community Assets** – The Chair had circulated a report to all Councillors before the meeting. “Woldingham expressed interest in 4 assets: Saxonwold, The Green, The Crescent and the Station Road car park (overflow). Saxonwold was approved for transfer by TDC in August and approved for purchase by the WPC in July (all

subject satisfactory contractual terms). The car park will be reviewed for vote on approval for disposal on Sept 25th. The Green is held in trust and all properties held in trust will not be dealt with until TDC can get charity commission response, which it is hoping to do in a bulk request. We await further details on The Crescent as TDC only end the northern end and have management rights over the other tranches which apparently have multiple owners.

- b. Litter/Dog Waste Bins** – no update ongoing
- c. Northdowns Golf Course – Asset of Community Value** – the Chair had circulated the proposed form to all Councillors before the meeting and the Vice Chair Cllr North will send off the application.
- d. Update on NAC meetings (Neighbourhood Area Committee Pilots)** – the Chair had circulated an update to all Councillors before the meeting. “This North Tandridge NAC is still in the process of being formed and defined. An initial workshop was held in August to collect input and concerns for the formation of it. The overall committee will have a maximum of 21 members (15-21, ideally on the smaller side if viable), with 3 County Councillors, 3 District Councillors and 3 Parish Councillors on the committee and then a host of services (such as NHS, police etc) and community organisations.

The Parish Council Chairs of each Parish Council in the North Tandridge NAC area were invited to a meeting on the 15th of Sept to put forward 3 Parish Councillors. It was agreed that as only 3 Parish Councillors could attend, the Parish Councillors NAC committee member must coordinate with other PCs to be the voice of all. It was further agreed that there would be 2 representatives from more built-up areas and one from a rural area to ensure all interests were represented. The representatives chosen were Robin Clements, Chair of Caterham on the Hill Parish Council, Jeremy Pursehouse, Chair Warlingham Parish Council and Jan Moore, Chair of Chelsham and Farleigh Parish Council. (Please note that Deborah Sherry has been put forward to serve on the NAC as a District Councillor).

The NAC, when it meets, will determine what is important to the community and the agenda of work going forward.”

- e. Village Signage** – covered above in speedwatch
- f. Any Other Business: (no decisions can be made by the PC under AOB)**
Cllr North advised that there was money left over from the grant re the recent Heritage Project and YFS had agreed this could be spent on a noticeboard to display information about the walk. The site for consideration is between the current noticeboards and the little library on the Crescent. Cllr North to request approval from the landowner, TDC.
- g. Meetings to attend** – Clerks SALC update on 30/9/25 with the Councillors update on 1/10/25.

The Chair reminded Councillors that the SALC conference is on the 13 November.

Ongoing Items but no updates at the time of the meeting:

- yellow lines Church Road
- white lines Station Road
- Crescent Works
- Chalkpit Quarry Application
- Footpath 40
- Airports

Meeting ended at 9.07pm

Woldingham Parish Council –Meeting Wed 24th September

APPENDIX A

<https://tdcplanningsearch.tandridge.gov.uk>.

Applications to be reviewed:

2025/971 /EIA Tillingdown Farm, Tillingdown Lane, Woldingham CR3 7JA

FAO James Kidger Proposed redevelopment for up to 24 dwellings including vehicular access from Tillingdown Lane, remediation of an adjacent waste site and other associated works Environmental Impact Assessment.

This notification was discussed at the last WPC meeting and agreed that it was an objection. We will await TDC's response.

2025/834 Bourne House, Park View Road, Woldingham CR3 7DN

FAO Joss Miller Subdivision of existing residential plot and the erection of two new residential dwellings.

This was discussed at the last WPC meeting and agreed that it was an objection. Awaiting full objection response.

2025/899 Ravello, Upper Court Road, Woldingham CR3 7BF

FAO John Robinson Erection of new electrical sliding vehicle gates and pedestrian gate and piers.

Application Outcomes notified by Tandridge District Council

2025/38 Halliloo Cottages, 2 Halliloo Valley Road, Woldingham CR3 7HA

FAO John Robinson Proposed conversion of stables into ancillary accommodation

WPC Recommendation: No Objection Application Outcome: Approved

2025/435/TPO The Grange, Southdown Road, Woldingham CR3 7DP

Please refer to photos provided: T1) - Hornbeam - Crown lift over road up to 5.2 metres. To adhere to highways regulations in relation to low tree crowns over road. T2) - Beech - Crown lift up to 6 metres. Low crown over lawn. T3) - Beech - Crown lift up to 6 metres and prune back on eastern aspect by 2.5 metres, leaving a finished spread on eastern aspect of 6 metres, ensuring crown is well balanced and rounded. T4) - Hornbeam - Crown lift up to 6 metres and prune back on eastern aspect by 2.5 metres, leaving a finished spread on eastern aspect of 4 metres, ensuring crown is well balanced and rounded.

WPC Recommendation: No Objection Application Outcome: Approved

2025/453 Edge Hill, Park View Road, Woldingham CR3 7DN

FAO Grant Rogers The insertion of a new window to the first-floor rear façade.

WPC Recommendation: No Objection Application Outcome: Approved

2025/201 Little Meadow, Halliloo Valley Road, Woldingham CR3 7HP

FAO Janeske Delpont Construction of Garage Extension & Glazed Link Extension to form Boot Room

WPC Recommendation: No Objection Application Outcome: Approved

2025/472 High Wold, Park View Road, Woldingham CR3 7DA

Demolition of existing garage, extension of accommodation into main roof space, alterations to existing window and door openings, two storey side extension to West and rear extension above existing accommodation. Alterations to internal layout and fenestration.

WPC Recommendation: No Objection Application Outcome: Approved

2025/475 Orchard Farm Stables, Southfields Road, Woldingham CR3 7BG

FAO Janeske Delport Change of use of a section of the stables and conversion to a 2 bed house (Permission in Principle)

WPC Recommendation: No Objection Application Outcome: Approved

2025/481 West Ridge, The Ridge, Woldingham CR3 7AX

FAO Lydia Hemsley Part demolition of side office, erection of first floor side and single storey rear extension.

WPC Recommendation: No Objection Application Outcome: Approved

2025/517 Lodene, Southfields Road, Woldingham CR3 7BG

FAO Samuel Odell Refurbishment and remodelling of the existing house including demolition of existing conservatory, dormers and rear porch, and construction of new entrance canopy, 1st floor roof dormers, rear deck and replacement / enlarged windows.

WPC Recommendation: No Objection Application Outcome: Approved

2025/326 The Old Manse, Lunghurst Road, Woldingham CR3 7HF

FAO Tianjiao Ma Erection of an outbuilding. (Certificate of lawfulness for proposed use or development)

WPC Recommendation: Objection Application Outcome: Refused

2025/510 High Wold, Park View Road, Woldingham CR3 7DA

FAO Lydia Helmsley Erection of detached amenity building and detached garage within the grounds of the existing house. (Certificate of Lawfulness for a Proposed Use or Development)

WPC Recommendation: No Objection Application Outcome: Approved

2025/698 Beulah House, Park Ley Road, Woldingham CR3 7LD

FAO Grant Rogers Proposed single storey flat roofed extension to house a utility / boot room. (Lawful Development Certificate for a Proposed Use or Development)

WPC Recommendation: No Objection Application Outcome: Approved

2024/442/Condit Atherfield, Park View Road, Woldingham CR3 7DJ

FAO Joss Miller Details pursuant to Condition 8 (Boundary treatment) and condition 9 (Landscaping) of planning permission 2024/442 dated 10 June 2024. (Demolition of existing dwelling house and erection of four dwelling houses and associated development)

WPC Recommendation: No Objection Application Outcome: Approved

Woldingham Parish Council - Appendix B

August/September 2025

(Payments up to 24/9/25)

Expenses paid during the month – Treasurers Account (cleared bank account)

August

BWP Creative Limited (Parish Websites)	£343.20
Go Cardless	£33.60
Karen Newman Wages/Expenses	£1174.48
Terri Waghorn Wages	£291.96
Karen Newman (Zoom/Domain)	£39.58
Karen Newman Batteries defibs	£559.30
Bank Service Charge	£4.25
Karen Newman Pads defibs	£169.56
Sevenside Defibs re training	£390.00
DM Payroll	£88.80
Gardencraft re Slines Oak Island	£90.00

Google Cloud Emerald	£77.00
Woldingham Magazine Grant	£1684.40
September	
PKF Littlerjohn	£378.00
Octopus Energy	£63.22
Google Cloud Emerald	£77.00
J Cornish website	£40.50
Service Charges Lloyds	£4.25
Mr Adrian P Sands re bunds on the Green	£35.02
WGVRA Peace Hall Rent	£40.00
Village Hall Rent re 17/9 Defib training	£102.00
T Waghorn Sept wages	£259.84
K Newman Sept wages/expenses	£1071.78
Carole Harris Key cut	£9.00
Mulberry Local Authority re internal audit	£319.68
Total	£7,346.42

Expenses authorised for Payment in June meeting (now cleared bank account)

Total £0.00

Expenses to be authorised for Payment

Karen Newman wages/expenses £

Terri Waghorn wages £

Total £0.00

(payments will show on the following month's Appendix B as have not cleared bank account)

Transfers from business to Current#

31/7/25 £3,000.00

22/8/25 £3,000.00

3/9/25 £2,000.00

Transfers from Current to business

None

Expenses paid during the month – Business Account

None

Expenses to be authorised by cheque

None

Receipts since last meeting to Treasurers Account

None

Receipts since last meeting to Business Account

Interest (Aug) £82.40

Interest (sept) £66.62

Treasurers Accounts (Current)

Balance as at 28 July 2025 £3,202.86

Payments made during the Month £7,346.42

Authorised Payments (made at previous PC Meeting) £0.00

Transfer from Business Account £5,000.00

Transfer to Business Account £0.00

Monies received £0.00

Balance as of 24 September 2025 £856.44

Gold Account (Deposit)

Balance as at 28 July 2025 £110624.85

Transfer to Treasurers £8,000.00

Transfer from Treasurers £0.00

Interest £149.02

Monies received £0.00
Balance as of 24 September 2025
£102773.87

S137 Expenditure (net) - 1539 residents at £11.10 = £17,082.90
Expenditure 2025/2026
Total £0.00

Surrey County Council Grant re Heritage Project

Total monies in £17,564
£17,159
£405.00

Expenditure £17,159

Hornbeck Limited - £9,714.60 (net £8,095.50)
Julie Cornish – Map & instructions Leaflet/Web Page - £675 (no VAT)
Hornbeck Limited - £9,234.60 (net £7,695.50)
Balance (Net) £693.00 (monies to be returned)

Expenditure £405

Podd's Print Leaflets – £84.00 (no VAT)
Carole North – catering for launch £268.64 (No VAT)
Balance (Net) £52,36 (monies to be returned)